

## CONTRACTOR SERVICES AGREEMENT

This Contractor Services Agreement is between Doggie Deeds LLC (“Doggie Deeds”) and [Insert Name] (“Contractor”) and is effective on the last date signatures are applied.

Doggie Deeds and Contractor agree to the following:

1. **TERM.** The initial term of this agreement ends one year after the Effective Date. The term of this agreement will automatically be extended by consecutive one-year terms, unless no later than 30 days before any extension begins, either party provides written notice to the other party that it does not wish to extend this agreement.
2. **SERVICES.** Contractor will provide the following services to Doggie Deeds: dog walking, dog running, hiking and outdoor exploration with dogs, daytime drop-in pet sitting, overnight pet sitting, puppy care, in-room hotel pet sitting, and pet transport (“Services”). Doggie Deeds will contact Contractor when work is available and Contractor may accept or decline available work.
3. **PAYMENT.** Doggie Deeds will pay Contractor the fees described on Schedule A (“Service Fees”) within two weeks after receipt of an invoice. Invoices will be submitted on the 1<sup>st</sup> and 15<sup>th</sup> of every month and will be paid within 2 weeks.
4. **EXPENSES.** Doggie Deeds will not reimburse Contractor for any job-related expenses, including mileage. All costs incurred in performance of the Services are Contractor’s responsibility.
5. **TERMINATION.**
  - 5.1. **Without Cause.** Doggie Deeds or Contractor may terminate this agreement at any time by providing 15 days’ written notice to the other party.
  - 5.2. **With Cause.** Doggie Deeds may terminate this agreement effective upon receipt of written notice if: (a) Contractor makes misrepresentations to Doggie Deeds, (b) Doggie Deeds determines in its discretion that Contractor is not providing Services to Doggie Deeds’s standards, (c) Contractor is disrespectful to Doggie Deeds’ clients or damages or misuses property at a Doggie Deeds client’s home, or (d) Contractor breaches this agreement.
  - 5.3. Termination of this agreement does not affect Doggie Deeds’ obligation to pay Contractor for any outstanding amount due before the termination.

6. **INSURANCE.** As of the Effective Date, Contractor has obtained insurance pertaining to all Services to be performed in an amount not less than \$25,000 per claim and in the aggregate. Such insurance shall include coverage for any and all errors, omissions, or negligent acts in the delivery of Services under this agreement.

7. **PERSONAL INFORMATION.**

7.1. Contractor will have access to personal information of Doggie Deeds clients for whom Contractor is performing Services. Contractor may only use personal and contact information of Doggie Deeds clients for the purpose of performing the Services. Contractor may not use personal or contact identification information of Doggie Deeds clients for any other purpose. Misuse of personal and contact information of Doggie Deeds clients may result in immediate termination of this agreement.

7.2. Contractor may not contact any Doggie Deeds clients for the purpose of performing any of the Services after termination of this agreement.

8. **INDEMNIFICATION.** Contractor will indemnify Doggie Deeds, its officers and employees from and pay for Doggie Deeds's defense against all claims, damages, and expenses, including attorney's fees, related to or arising from Contractor's performance of the Services; the negligent or intentional acts of Contractor; or Contractor's misuse of or failure to maintain confidentiality of personal or contact information of Doggie Deeds clients.

9. **RELATIONSHIP**

9.1. **Independent Contractor.** The parties intend that Contractor is an independent contractor. Contractor is and will be free from direction and control over the means and manner of performing services under this agreement, subject only to the right of Doggie Deeds to determine whether the desired result has been achieved.

9.2. **Taxes.** Doggie Deeds will not withhold any taxes from any payments made to Contractor. Contractor is solely responsible for paying and represents that Contractor will pay all taxes arising out of or resulting from the performance of obligations under this agreement, including income and social security taxes. Doggie Deeds will provide Contractor an IRS Form 1099 if the minimum payment amounts are satisfied.

9.3. **No Partnership or Joint Venture Created.** This agreement does not establish a joint venture or partnership between the parties.

10. **NOTICES.** The parties will consider any written notice required under this agreement to be received when delivered to the following email address with confirmation of receipt:

Doggie Deeds LLC  
Attn: Brandy Alexander  
doggiedeedspx@gmail.com

To: [insert contractor address]

## 11. GENERAL

1. **Waiver.** A party's waiver of a breach of a provision of this agreement shall not be a waiver of any other provision or a waiver of a subsequent breach of the same provision.
2. **Severability.** If any part of this agreement is for any reason held to be unenforceable, the remaining terms are to remain in effect.
3. **Remedies.** The parties will have all remedies available to them at law, including equitable and monetary remedies.
4. **Applicable Law.** This agreement is formed under and controlled by Oregon law without regard for any choice-of-law rules that might direct the application of laws of any other jurisdiction. The venue for any action shall be in Multnomah County, Oregon.
5. **Attorney Fees.** If any legal action results from a dispute under this agreement, the prevailing party is entitled to recover its reasonable attorneys' fees and costs.
6. **Entire agreement.** This agreement constitutes the entire agreement between the parties with respect to the subject matter of this agreement. This agreement supersedes any prior or contemporaneous communications on the subject matter of this agreement. This agreement may only be modified by a written document signed by the parties.

**Doggie Deeds LLC**

**[Insert Contractor Name]**

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: Owner

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## SCHEDULE A

This Schedule is between Doggie Deeds LLC (“Doggie Deeds”) and [insert name] (“Contractor”) and is incorporated into the Contractor Services Agreement effective as of [insert date].

### 1. SERVICE FEES.

Doggie Deeds will pay Contractor the following fees based on the Service provided (“Service Fee”).

Service	Rate
Dog Walking	\$
Dog Running	\$
Dog Adventures (hiking and outdoor exploration)	\$
Overnight Pet Sitting	\$
Drop-in Pet Sitting	\$
In-Room Hotel Pet Sitting	\$
Puppy Care	\$
Pet Transport	

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**Contractor**

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**Brandy Alexander, Owner**  
Doggie Deeds LLC